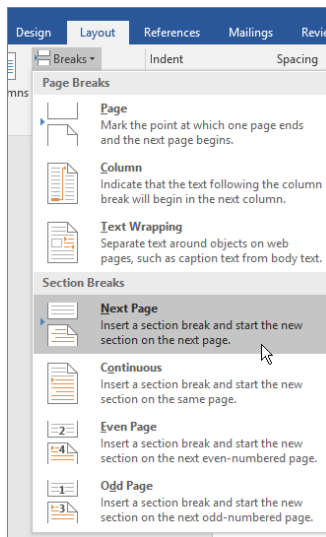


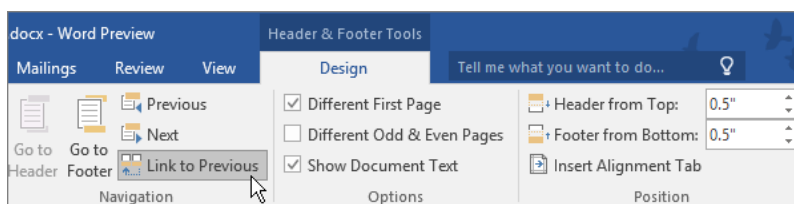
# Add different page numbers or number formats to different sections

1. Click at the very beginning of the first page where you want to start, stop, or change page numbering.
2. Choose **Layout** (or **Page Layout**) > **Breaks** > **Next Page**.



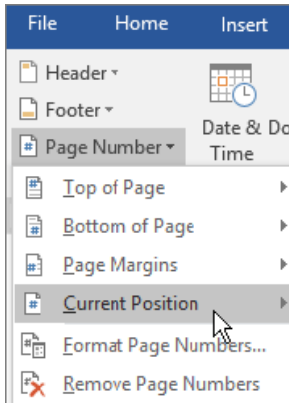
**Tip:** You might find it helpful to see section breaks and other formatting marks as you type. On the **Home** tab, in the **Paragraph** group, choose **Show/Hide** (¶) to turn on the display of formatting marks. Choose the button again to turn off the display.

3. On the page after the section break, double-click in the header (top of page) or footer (bottom of page) area where you want to display page numbers. This will open the **Design** tab under **Header & Footer Tools**.
4. Click **Link to Previous** to deselect the button and disconnect your header or footer from the header or footer in the previous section.



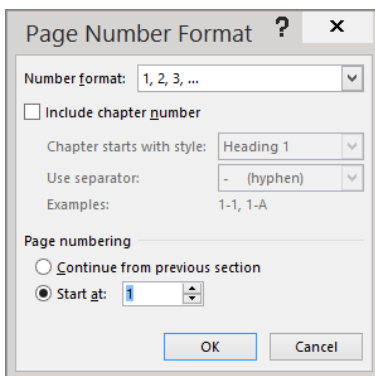
**Note:** If **Link to Previous** is dimmed, it means there is no section break between the page you're on and the previous page. Make sure you've successfully added a section break (see step 2) and that you've opened the header for the appropriate section.

5. In the **Header & Footer** group, click **Page Number**, pick a location, and then choose a style in the gallery.



**Note:** If your change only affects the first page of your section, make sure **Different First Page** is not selected. Double-click the header or footer area of the first page of the section, and look in the **Options** group on the **Design** tab.

6. To choose a format or to control the starting number, in the **Header & Footer** group, choose **Page Number > Format Page Numbers** to open the **Page Number Format** dialog box.



7. Do either or both of the following:
- Click **Number format** to select the format for the numbering, such as a, b, c or i, ii, iii.
  - Under **Page numbering**, choose **Start at** and type a number that you want to start the section with.

**Tips:**

- If you just want to change or delete the first page number of a section, double-click to open the header or footer on that page, and in the **Options** group on the **Design** tab, click **Different First Page**. Then delete or format the first page number as you like.
  - You also can change the appearance of the page numbers. On the **Home** tab, choose **Font**, and change, for example, the font style and family, and font size and colour.
8. When you're done, choose the **Close Header and Footer**, or double-click anywhere outside the header or footer area to close it. .